



COMMON EMERGENCY LANGUAGE

ACTION RESPONSES



HOLD!

In your room or area. Clear the Halls.

STUDENTS

Via PA Clear the hallways and remain in room or designated area until the "All Clear" is announced via PA system.

ADULTS

Close and Lock the Door
Account for students and adults
Do School Business as usual.



SECURE!

Get Inside! Lock outside Doors. (Reverse Evacuation may be necessary)

STUDENTS

Return to inside of building.
Do Business as usual.

ADULTS

Bring everyone inside and lock outside doors.
Increase Situational awareness
Account for students and adults
Do business as usual



LOCKDOWN!

Lock, lights, out of sight.

STUDENTS

Move away from sight and maintain silence.
Do not open the door.

ADULTS

Recover students from hallway if possible.
Lock the classroom door. Turn lights off.
Account for students and adults



EVACUATE!

A Location may be specified.

STUDENTS

Leave stuff behind if required to.
If possible, bring your phone.
Follow instructions.

ADULTS

Lead students to Evacuation Location
Account for students and Adults
Notify if missing, extra or injured students or adults



SHELTER!

Hazard and Safety Strategy

STUDENTS

Use appropriate safety strategy for Hazard.

Hazard	Safety Strategy
Tornado	Evacuate to shelter area
Hazmat	Seal the Room
Earthquake	Drop, Cover, Roll

ADULTS

Lead safety strategy

Account for students and Adults

Notify if missing, extra or injured students or adults