Civics & Economics 2016-2017 Mr. Dunkley

1. Basic expectations:
2. I *encourage* you to have a binder to store in an organized manner all of your assignments, notes, etc. To that end, every piece of paper I give you will be three hole punched.
3. Please print your name on the inside cover of each textbook & keep them at home for homework. I will provide you with another, when they are needed in class.
4. Seats will be assigned in order to take accurate attendance & quickly return papers. If you have a legitimate concern with your seat, talk to me.
5. Attendance: I’m obliged to take attendance each day. If you cut class, you will be caught. The consequences, including zeros for missed activities, aren’t worth it! So please don’t. If you arrive late without a pass, I must report it. If you are detained by another adult, ask for a pass.
6. The laminated pass is to be used for the lavatory only. Use it sparingly so that you are not being inconsiderate of others & to avoid being placed on restrictive pass. You must sign out first & return the pass to my desk top.
7. Unless you have been given permission to use your phone for some legitimate purpose, I do not want to see or hear them. Nor will I tolerate phones being charged in this room!
8. You may eat & drink in class, provided that you clean up after yourself. Please do not ask for permission to go to the cafeteria or your locker to get food.
9. Each marking period grade will be based upon the accumulation of points earned, divided by the total number of points required.

90%+=A

80%+=B

70%+=C

60%+=D

Your final course grade will be calculated using the NHS quality point system:

A=4 quality points

B=3 quality points

C=2 quality points

D=1 quality point

Final course grades are determined using the following scale (Two marking period grades [double weight the quality points] plus a final exam taken in two halves:

20-19 points=A

18 points=A-

17 points=B+

16-14 points=B

13 points=B-

12 points=C+

11-9 points=C

8 points=C-

7 points=D+

6-5 points=D  **OVER**

1. I encourage you to frequent **Home Access** throughout each marking period, in order to keep track of your grades. Copies of all your assignments can be printed from your Home Access grade records.

You are also encouraged to frequent **my** school **website** for reminders on when things are due (click on the class calendar link).

1. Assessments: Two to three unit tests will be taken each quarter. Together, they account for approx. 50% of your total marking period points. If you were absent on the day of the test, you will be expected to take the test the next day during class. If you are absent on this day as well, you will be expected to take it at some other mutually convenient time**,** within a week.
2. Home/Classwork: The accumulation of points earned on assignments will account for approx. 50% of your total marking points. If you submit work that is illegible, written in red, or contains unnecessary/inappropriate material, I will give it back with no credit until you have corrected the problem.

When you are absent, you are expected to ask me about make-up work on your first day back.

1. Late policy: If you were present on the day an assignment was given & on the day it’s due, but don’t have it completed, it will be considered late: 20% per school day. After five school days, I will not accept it.
2. Unless I tell you otherwise, you should assume that each assignment is to be done on your own. Any student involved in copying work, will receive a zero.
3. Bonus & “Mad Make-Up” Opportunities:

I will offer at least two extra credit opportunities each marking period. You may earn up to ten bonus points per quarter.

I will offer once a marking period the opportunity to earn ten points by completing one to two additional/enrichment assignments.

Please take advantage of them when they are offered, as I do not play “let’s make a deal” with individual students at the end of the marking period.

1. Extra help: If you need additional help, please do not hesitate to ask for it. I will gladly meet with you at a mutually convenient time. Feel free to email me with any questions or concerns at [jdunkley@neshaminy.k12.pa.us](mailto:jdunkley@neshaminy.k12.pa.us) . You are also encouraged to seek extra help before & after school in the library.

**I hope you have an enjoyable & successful school year!**