

Math Class

GRADING PROCEDURE

1. Grades will be determined on a point/percent system.
2. Each marking period will contain the following ways to earn points:

Tests. The total number of points will be announced prior to the test.

Quizzes There are three types of quizzes.

- a. Announced quizzes (the points that the quiz is worth will be announced prior to the quiz).
- b. 10-point surprise quizzes.
- c. Notebook quizzes.

Students will have the option to retake any test or quiz, with the exception of: district tests, state tests and notebook quizzes one time, if they are not satisfied with their grade, provided the following is done:

- a. All homework assigned that is relevant to the quiz/test is completed prior to the re-test/quiz.
- b. They remediate the areas on the test which they had trouble on by doing additional practice problems.
- c. They come in for additional help in the morning to insure they understand the concept before taking the retest.
- d. The original test/quiz is signed by a parent/guardian.

The most recent grade on the assessment is the one entered into the grading program.

Daily Assignments – Daily assignments that are graded are worth 1. Assignments will be given every night and will be due the next school day. Assignments turned in late will receive half credit. On rare occasions, more involved assignments will be worth more points. ***The problem, the work showing how to solve the problem and the answer are required on all assignments. If just the answer is written you will not receive credit.***

3. **Any assignments, quizzes or tests not made-up within the allotted time will receive zero points.**
4. A percent will be determined by dividing the total points earned by the total points available for that marking period. Letter grades will be assigned according to the percentage of points as follows:

90% and greater	A
80% to 89.999%	B
70% to 79.999%	C
60% to 69.999%	D

Since extra credit and class participation points are available, grades will not be rounded.

5. Grades will be updated regularly and may be checked anytime via the home access center.

It is recommended all work should be done in pencil !!

CLASSROOM PROCEDURES

1. Always be on time for class. You must be seated and quiet when I close the door. If you have to use the lavatory, come to class and ask permission.
2. Please begin the "Warm Up" assignment without being told, it may be collected for a quiz grade.
3. Always come prepared with your covered math book, sharpened pencils and a notebook with paper.
4. Once class has begun, you are not to get out of your seat or talk without permission.
5. Restroom privilege is to be used before or after the lesson not during.
6. My desk and area are off limits.
7. Do not write on desks, chairs walls or people.

Remember, at all times treat people, as you would want to be treated.

If you can not follow these basic rules, the schools discipline code will be followed.

WHAT TO DO IF YOU ARE ABSENT

1. When you are absent the first thing you do is go to the assignment board and copy down all missed assignments.
2. I will not come to you with the assignments. It is your responsibility to get them.
3. Missed assignments will be shown to me by the time they are due.
4. The assignment from your last day present prior to your absence is due the day you return.
5. If you are absent for a single day on which a quiz or test was given, you will be expected to take it on the day you return.
6. If you are absent for more than one day you will have two days for each day you were absent to make up missed assignments or tests.
7. You will be expected to keep up with present assignments while you are working to make up the missed assignments and tests.
8. Normal classroom time may not be sufficient for explanations of missed material and taking make up tests and quizzes. In these cases, the student will have to seek additional help.
9. It is the student's responsibility to make arrangements with me to make up tests and quizzes.