



SECTION: 303

TITLE: LEAVE FOR ILLNESS OR INJURY

NESHAMINY SCHOOL DISTRICT

1	I.	A medical certificate shall be required after five days of consecutive absence	1
2	JUSTIFICATION	and an examination of the employee by a physician may be required to	2
3	FOR LEAVE	determine whether the employee was unable to perform his or her duties	3
4		during the period of absence for which compensation is required to be paid	4
5		under this section.	5
6		In the case of any irregular pattern of attendance, at the discretion of the	6
7		Superintendent's Office, the employee may be required to furnish a certificate	7
8		from a doctor certifying that said employee was unable to perform his or her	8
9		duties during the period of absence for which compensation is required to be	9
10		paid under this policy.	10
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12	II. RECORDS	A quarterly absence report regarding absenteeism shall be made to the Board	12
13	AND REPORTS	by the Superintendent's Office. Such reports shall be cumulative and, at the	13
14		discretion of the Board, may be read at its meetings in November, March	14
15		and May.	15
16		Each employee shall have his records checked to determine the exact number	16
17		of his or her accumulated unused days of sick leave.	17
18			18
19	III. SPECIAL	When the illness of the employee requires leave in excess of the employee's	19
20	CONSIDERATION	accumulated leave, a request for an extension may be brought before the	20
21	(Extensions)	Board through the Superintendent's Office. Each case will be individually	21
22		reviewed and the name of the employee shall be kept confidential. In the	22
23		event the Board decides to extend the period of paid school leave, it shall	23
24		determine how long the payments shall continue to be made.	24
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28	Approved: 9/26/67		28
29	Revised: 3/26/68		29
30	Revised: 10/24/72		30
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